

**Minutes**

**12:30 pm/12/9/16 │ Meeting called to order 1:01 pm**

1. **In Attendance**

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| **Wilmer Chavez, president** | **Teresa Kinney, adviser** |
| **Dalinn Yeoung, treasurer** | **Johnathan Roblero, secretary** |
| **Crystal Celedon, public relations** |  |
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1. **Introduction/Meeting Start Time**
	1. **President Wilmer starts meeting at 1:01 pm**
2. **Voting/Decisions Made**
	1. **Decision: Spring 2017 meetings remained planned for same day, Friday, and same room, Room 154, but change time from 12:30 pm to 3:30 or 4:00 pm.**
	2. **Vote: Motion to amend bylaws to include rules for meeting quorum.**
		* **Add requirement of having 3 board members and 4 regular members present to meet quorum. Board that must be present are: President, Secretary, and Treasurer**
		* **Stefanie Menera 1st motions**
		* **Crystal Celedon 2nd**
		* **All in favor, unanimous decision**
		* **No opposition**
		* **Motion passed**
	3. **Decision: form a Bylaws committee to review bylaws and recommend amendments**
		* **Bylaw committee head is Spencer McDermott**
	4. **Vote: New Public Relations officer**
		* **Stefanie Manera chosen as new PR officer**
		* **Crystal Celedon makes a motion**
		* **Stacy Smith 2nd motion**
		* **All in favor, unanimous decision**
		* **No opposition**
		* **Motion passed**
	5. **Decision: Sandy Burton and Jairei Olarte will be Stefanie’s proteges and head PR committee.**
	6. **Vote: Motion to move PTK active member requirements moved to Jan 20th, 2017.**
		* **Stacy Smith makes a motion**
		* **Spencer McDermott second**
		* **All in favor, unanimous decision**
		* **No opposition**
		* **Motion passed**
	7. **Vote: Vote on to approve Minutes from Dec 2 on Jan 20th.**
		* **Spencer Motions**
		* **Stacy Smith 2nd**
		* **All in favor, unanimous decision**
		* **No opposition**
		* **Motion passed**

1. **Advisor comments**
	1. **NEED ANOTHER ADVISOR**
2. **Budget**
	1. **n/a**
3. **Officer Reports/Comments**
	1. **All officers and adviser agree we need to find another adviser**
4. **Committee Reports**
	1. **Fundraising committee**
		* **Add restaurant collaboration fundraiser, prize drawing, and firework stand fundraiser to fundraiser request form submitted to ASMJC**
5. **Announcements**
	1. **n/a**
6. **Next Meeting**
	1. **First Meeting for Spring 2017 semester will be January 20th, 2017 at 4:00 PM, room 154 Founders Hall.**
	2. **First official meeting will be 1st Friday after Spring 2017 club rush**
	3. **All meeting thereafter will be held the 1st and 3rd Fridays of the month at 3:30 pm or 4:00 pm in room 154 Founders Hall.**