HONORS IN ACTION PROJECT PLANNING AND REFLECTION WORKSHEET

This worksheet is designed to complement and guide the Honors in Action Journal (in the 2016/2017 Honors Program Guide) and to prepare the chapter to submit an Honors in Action Hallmark Awards entry.



What theme for exploration of the current Honors Study Topic did you select?
Why did you select this theme?
What is your research question related to the current Honors Study Topic?
Research Sources What academic publications and experts will you consult? (A minimum of 8 is recommended.) Write a brief description of each source in your journal.
What needs did you discover through your research? How did your investigation lead to ideas for an Honors in Action Project?

The Basics

Project Title?
Where and when will the project event(s) take place?
Who is your targeted audience?
With whom will you collaborate?
Will you form committees? If so, describe them.
Have appropriate permissions been attained? Y or N (List steps taken in your Honors in Action Journal) Describe the leadership roles and actions this project will require.
What specifically will you do to develop the leadership skills and capacity of chapter members and others that they need to effectively contribute to the project?
Why did you choose the leadership development workshop/training? How did it have an impact on your project?
What is the action (Service) component of this project? (Action can also include advocacy and awareness.)
How will the chapter publicize the project?

Resources Estimated funds required for the completion of this project: \$______ Itemized Budget: What resources are needed? How will they be acquired? Goals List the specific project goals related to academic investigation, leadership experiences, leadership development, action, collaboration, reflection and outcomes. How did you determine your goals? Honors in Action projects satisfy requirements at the Two Star and Three Star Levels of the Five Star Chapter Plan, so the chapter should have at least a Three Star Level Goal in the Plan. See ptk.org/fivestar to set the chapter's goal and to report progress in the Plan. **Impact** (Include participants' quotes and more detailed outcomes in your Honors in Action Journal.) What specific measurable outcomes resulted from your work on this project?

What impact did the Honors in Action Project have on your
Chapter:
College (beyond your chapter):
Community:
Region and/or Beyond the Region:
Future Implications
What is left undone? What opportunities remain for the future?
What recommendations do you have as a result of the lessons learned?

